

## Winterwind 2020 – Operation & Maintenance – Feb 3-5 Åre, Sweden

### **Registration Cancellation Policy**

Notification of cancellation must be made in writing and sent to the Responsible PCO by email to Cecilia Henrikson [cecilia@adventura.se](mailto:cecilia@adventura.se). If the written notification of cancellation is received before November 30 2019, 90% of the amount will be refunded. If the written notification of cancellation is received before December 31 2019, 50% of the amount will be refunded. No refunds will be made for cancellations received after January 1 2020. Credit will not be given for unattended events or early termination of attendance. Eventual reimbursement of Registration fee will be processed after the Congress.

### **Registration Name Change**

A handling fee will be charged for every name change to an existing Congress registration. Name changes will only be accepted until the standard registration deadline indicating clearly the new and old name.

### **Lost Name Badge**

The name badge must be worn at all times during the Congress. Access to the Congress facilities will not be granted without a proper name badge. If an attendee loses, misplaces or forgets the name badge, a handling fee will be charged for a new name badge. Upon handing out a new name badge, the lost badge will become invalid.

### **Modification of the Congress Programme**

The Conference Secretariat and the Conference Organiser reserve the right to modify the programme, which is published as an indication only.

### **Cancellation of the Conference**

In the event that the Conference cannot be held or is postponed due to events beyond the control of the Conference Organisers (Force Majeure) or due to events which are not attributable to wrongful intent or gross negligence of the Conference Organisers, the Conference Organisers cannot be held liable by attendees for any damages, costs, or losses incurred, such as transportation costs, accommodation costs, financial losses, etc. Under these circumstances, the Conference Organisers reserve the right to either retain the entire registration fee and to use it for a future conference, or to reimburse the attendee after deducting costs already incurred for the organisation of the Conference and which could not be recovered from third parties.

[www.winterwind.se](http://www.winterwind.se)